

### 2017 – 2018 Instrument Loan Agreement

I understand that my child \_\_\_\_\_ is borrowing an APS band instrument(s) from La Cueva High School \_\_\_\_\_ to \_\_\_\_\_.

I understand that as a borrower I am assuming the cost of maintenance and repair to the borrowed instrument(s) and the case(s), except for repairs covered by the manufacturer's warranty. Maintenance includes the proper cleaning and lubrication of the instrument(s). Any repairs that are needed when the instrument(s) is being borrowed are my responsibility. This includes damage to the instrument(s) or repairs to keep the instrument(s) in proper playing condition. Instrument(s) will be returned to the school in fully playable condition. If the instrument(s) is returned and is in a state of disrepair, I understand that I am responsible for the cost of repairs. Additionally I am responsible for replacing any lost/stolen instrument(s). The Director of Bands will be notified within (24) hours of an event in which the instrument(s) was totally destroyed by fire, loss due to theft or other incident. A police report will be filed describing the incident and the loss with APD or APS School Police. Equipment load crews are not responsible for damage to borrower's instrument(s) or case(s) at any time. It is highly recommended that borrower carry insurance on the instrument(s) to help cover the replacement cost.

Student is also responsible for purchasing instrument cleaning supplies and accessories (picks, reeds, oil, etc.)

Proper Care of Instrument(s) includes:

1. Always return instrument to case after each use.
2. Properly close case each time it is used and double check latches to ensure it is closed securely.
3. Clean and maintain the instrument(s) following teacher's direction each time it is used. (This includes things such as application of valve oil, wiping down the instrument with a soft cloth, cleaning interior of instrument with cleaning device, etc.)
4. Never throw or toss instrument, even when it is in its case. Carefully place instrument in its storage location.
5. Never leave instrument in sun, outside, or in humid place.
6. Store instrument in a safe place at both school and home.
7. Leave instrument name tag in place.

Authorized Repair Location:

Baum's Music 2908 Eubank Blvd NE Albuquerque, NM 87112 (505) 292-0707	Second Wind Repair – Woodwinds 2432 Rose Ave NW Albuquerque, NM 87104 (505) 243-2099
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Instrument Type #1:	Instrument S.N. #1:
Instrument Type #2:	Instrument S.N. #2:
Instrument Type #3:	Instrument S.N. #3:

I agree to abide by the 2017 – 2018 Instrument Loan Agreement as outlined above:

Student's Printed Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Printed Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_